



Acharya Girish Chandra Bose College

(Formerly Bangabasi College of Commerce)

35, RAJKUMAR CHAKRABORTY SARANI (Scott Lane),
KOLKATA-700 009

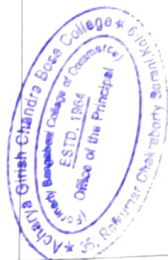
Phone : 091-033-2350-1426


2352-7741

e-mail : bcc@cal.vsnl.net.in

ACTION REPORT FOR THE ACADEMIC YEAR : 2018-19

Sl. No.	Date of Meeting	Issues Raised in IQAC Meetings	Action Status
1	14/7/2018	The Principal informed the Faculty of Arts to take the necessary measures in order to commence the CBCS curriculum according to directives of the University. He also asked Prof. Sumana Das (Mondal) to conduct the required meetings and finalise the teaching plan, routine and Internal evaluation marking rubrics for the commencement of the CBCS programme.	Several academic council meetings and departmental meetings were conducted, and a stringent guideline was formulated for the CBCS system and its implementation in the Department of Arts. Teaching Plan, Routine, Workload allocation and other rubrics were accordingly altered and decided upon.
2	14/7/2018	Prof. Debolina Ghosh Das raised the issue of the employment of Guest faculties in the Department of English as their will be a shortage of staff after the retirement of Prof. Sunandan Chakraborty. The Principal informed that an advertisement will be published in the local dailies for the appointment of Guest Faculties in the Dept. of English and the interview will be accordingly scheduled.	Prof. Sohini Mukherjee and Prof. Aritrik Dutta Chowdhury has been appointed as Guest Lecturers in the Department of English on 1 st September 2018.
3	14/7/2018	Prof. Prabal Das Gupta proposed to fix a date for the blood donation camp that is to be organized by the college in collaboration with the IQAC and the Students' Union like every year.	A blood donation camp was organized in collaboration with the students' Union on 18/09/2018 with over 250 participants.
4	14/7/2018	Prof. Sumana Das (Mondal) informed the members that as part of the Best Practices of the Organization, a Clothes distribution programme will be organized in the college campus for poor and underprivileged people and funds are to be raised for the same at the earliest. The Principal suggested that a TC meeting should be conducted to fix a date and do the needful in this regard.	A Clothes distribution ceremony was organized in collaboration with the students' Union on 12/10/2018 with over 200 recipients. The event was a laudable one and was funded by the college and the donation of the faculty members. The recipients were really happy and were offered refreshments too.
5	14/7/2018	The Principal informed the IQAC members that Prof. Sunandan Chakraborty, the Head of the Department of English; and Tukan Ram (Group D staff) will be retiring on the 31 st of July, 2018. He requested the Office staff to update and process the necessary paperwork and documents; and requested the faculty members to arrange for an official Superannuation Programme.	A superannuation programme was organized for Prof. Sunandan Chakraborty and Tukan Ram on 31/07/2018 in Room no. 103.




Principal
AGC Bose College
Kolkata-700 009



Acharya Girish Chandra Bose College

(Formerly Bangabasi College of Commerce)

35, RAJKUMAR CHAKRABORTY SARANI (Scott Lane),
KOLKATA-700 009

Phone : 091-033-2350-1426
2352-7741

e-mail : bcc@cal.vsnl.net.in

6	18/09/2018	The Principal requested the faculty members to organize academic seminars and talk sessions keeping in mind the newly implemented CBCS system of learning. He also enquired about the status of pending AQARS and asked the NAAC co-ordinator to fend for the required data and compile them and prepare the AQARs as soon as possible.	<p>There were several discussions about seminars and plans were made but could not be implemented due to certain infra-structural problems.</p> <p>The IQAC intends to carry out the plans in the next academic year.</p> <p>The AQARs were updated as far as possible.</p>
7	18/09/2018	The Principal instructed the conveners of the examination committee to prepare a detailed data analysis of the last released final year results through a meeting with the members of the exam committee for the AQAR of the academic session 2018 – 2019.	The results were analyzed and it was identified that the pass percentage for all Honours and General Courses offered in the college was 100%.
8	12/12/2018	The Principal suggested that an Examination sub-committee be formed for the functioning and smooth execution of exam – cell work during this ongoing semester examinations	An examination sub – committee was formed which monitored the exam system, routine, seat allotment, Invigilation duty roster, and other necessary steps to be taken for smooth conduction of University examinations. The Exam cell also ensured that all internal marks were uploaded within the due time and documentation of the same has been recorded as and when required.
9	12/12/2018	It was unanimously discussed and decided that both the Annual Sports Day and College Social will be organized in the Month of January in collaboration with the IQAC and the Students' Union. Prof. Prabal Das Gupta and Prof. Basudeb Sadhukhan were asked to have a meeting with the students Union to fix the financial and other necessary pre-requisites, prepare and a budget for the events and plan a schedule for the same.	A College Fest (Fun Fiesta) was organized on 19/09/2018 – 22/9/2018 in the College premises and an Annual College Social was also conducted at Netaji Indoor Stadium on 16/01/2018. Annual College Sports Day was also organized in the Month of January, 2019.
10	12/12/2018	Prof. Sumana Das (Mondal) requested the members to work upon and proceed with the data collection and assemblage for the pending AQARs which needs to be uploaded at the earliest.	The academic data was compiled and proceeded with while the NAAC committee assured of working on the other criteria required for completion of the AQARs.
11	23/04/2019	As Prof. Sunandan Chakravorty, the former Co-ordinator of the IQAC has retired, a need was raised to fix a new co-ordinator for the IQAC.	As per the GB meeting held on the 19 th of April, 2019; the IQAC has been re-constituted. Prof. Debashish Mukhpadhyay will act as the new co-coordinator of the cell on and from this date.



AGC Bose College
Kolkata-700 009



Acharya Girish Chandra Bose College

(Formerly Bangabasi College of Commerce)

35, RAJKUMAR CHAKRABORTY SARANI (Scott Lane),
KOLKATA-700 009

Phone : 091-033-2350-1426
2352-7741

e-mail : bcg@cal.vsnl.net.in

12	23/04/2019		The Principal informed the IQAC members that a new faculty, Prof. Nabina Saha will join the institution on 30/04/2019 in place of Prof. Sk. Mafirul Islam.
13	23/04/2019	Prof. Sumana Das (Mondal) recommended that the feedback survey has to be collected from the various stakeholders and analyzed and assessed duly for the forthcoming academic session and updating work of the AQARs.	A detailed feedback was taken from the students of the outgoing year on 15/05/2019 where 321 students recorded their individual responses on the academic and infra-structural facilities in the college.
14	23/04/2019	The Principal requested the faculty members to submit their documentation for participation in Seminars, talk sessions and other academic endeavours and submit the same to the NAAC co-ordinator.	Many of the faculty members who has participated in Seminars or engaged themselves as speakers, facilitators or presenters in several academic endeavours informed the IQAC about the same with evidence of certification.
15	24/06/2019	The Principal recalled that the Admission for the new academic session is impending and so a Teachers' Council Meeting and the Academic Council Meeting have to be conducted to decide the admission criteria and an Admission sub - committee is to be formed.	The admission sub-committee was re-constituted for the academic year 2019-20.
16	24/06/2019	The Principal asked his departmental heads to arrange for an Orientation Programme for the freshers on the first day of their college where the faculty members will explain the CBCS system and the other necessary details like the subject combination and the marking rubrics for their awareness and guidance.	It was decided that an Orientation Programme will be held in the month of September on the first day of the commencement of classes of the newly admitted first year candidates. Both the Arts and the Commerce department faculty members will conduct the orientation programme with their respective students.




Principal
AGC Bose College
Kolkata-700 009